This is a
Teams Collaboration Room

Create a collaborative meeting space, where everyone can be included regardless of their location. To get started, invite this room as a participant in your meeting, call, or presentation- from any device.

Invite this room to your existing meeting

1. Forward or add the room's email address to your meeting invite in Outlook or Teams
2. Tap Join on the touch panel

Add this room to a meeting using Proximity Join

1. Join the meeting using Microsoft Teams on your device
2. Select Room audio and type this room's name into the Search for a room field
3. Click Join

Share your screen without an existing Teams meeting

1. Open Microsoft Teams on your device and go to the calendar tab
2. Click Meet Now
3. Select Room audio and type this room's name into the Search for a Room field
4. Click Join

To see detailed instructions and learn more about how to use this collaboration room visit qrco.de/teamsrooms